



Sanchi University of Buddhist-Indic Studies

APPLICATION FORM FOR DEGREE/ MIGRATION / CERTIFICATE (FOR CERTIFICATE COURSE ONLY)/ PROVISIONAL DEGREE CERTIFICATE

For Instructions Refer Page No. 2

To,
**The Controller of Examinations,
Sanchi University of Buddhist-Indic Studies,
Barla, Raisen (M.P.)**

Sir,

I have been a student of this University studying as regular/Ex student and passed the examination in the Month and Year I request you to kindly issue me (Degree / Migration / Certificate (For Certificate Course Only) / Provisional Degree Certificate).

The necessary fee Rs. has been deposited in Bank by Online Transaction/Ref.ID of Bank Dated (Please enclose one copy of fee receipt).

1. Full Name in English (Capital Letters)
 2. Full Name in Hindi
 3. Father's Name
 4. Examination last appeared/Passed (Course) CGPA
 5. Enrollment No.
 6. Roll No. (Last appeared examination)
 7. Name of Department
 8. Name of School
 9. Full address for communication :
- PIN

**Recent
Passport Size
Photograph
duly attested
by Head of the
Department**

Date :

Your's Faithfully

Phone No.

(Signature of Student)

RECEIVED (For Office Use Only)

Certificate No.

Date:

(Signature of Student)

CERTIFICATE TO BE RECORDED BY THE HEAD OF THE DEPARTMENT

Certified that the eligibility for award of Degree / Migration / Certificate (For Certificate Course Only) / Provisional Degree Certificate has been checked with the original of the concerned Certificates, Grade Report(s) / Marksheet(s), Office Record of the Department / Section and found correct. The candidate may be issued the desired certificate.

Signature and seal of the Head of the Department

Note : Use separate form for each Certificate

1. For Main Degree please enclose copies of all the semester Grade Report attested by the concerned Head of the Department.
2. For Migration Certificate please enclose copies of the Final Semester/Year Grade Report and T.C. attested by the concerned Head of the Department.
3. For Certificate (Certificate Course Only) please enclose a copy of final semester/year Grade Report attested by concerned Head of the Department.
4. For Provisional Certificate please enclose a copy of the Final Semester/Year Grade Report attested by the concerned Head of the Department.
5. Fees –

Migration	:	Rs. 100/-
Degree	:	Rs. 150/-
Certificate	:	Rs. 100/-
Provisional	:	Rs. 150/-
6. Duplicate Degree Certificate will be issued on the payment of Rs. 150 accompanied by affidavit on Non Judicial Stamp Paper duly notarized. Original Copy of FIR must be attached with the form.
7. Duplicate Migration will be issued on the payment of Rs. 100 accompanied by affidavit on Non Judicial Stamp Paper duly notarized. Original copy of FIR must be attached with the form.
8. To obtain Main Degree in person, applicant must have original Grade Reports with him/her.
9. Applicant can authorize someone to obtain main Degree by giving him / her authorization letter and original Grade Reports. Original ID proof must be carried by the authorized person and photocopy of same photo ID should be attached with authorization letter.